

Lumpkin County Appraisal Office 25 Short Street, Suite B Dahlonega, GA 30533 don.head@lumpkincounty.gov (706)864-2433 Fax (706)864-9806

MONTHLY REPORT FOR OCTOBER 2010

554	Houses / Mobile Homes Appraised or Reviewed
28	Land Splits Appraised
582	Total Appraisals Processed
26	Homestead/Exemption Applications Received
0	Homestead Applications Processed
0	Conservation Use Applications Received
190	Deeds reviewed (Ownership, Address, Acreage, etc.
0	Personal Property Returns Processed
28	Land Splits Mapped
127	Parcel Line Adjustments
3	GIS Requests Processed
0	WinGAP reports Processed
0	Digest on Disk Processed
0	Map/Index Book Requests
2	Properties researched by phone
1	Researched by Fax
0	Notice Mail-Outs

Comments: *OFFICE STAFF SHARON TILLMAN PASSED APPRAISER III EXAM HARDY ADAMS PASSED APPRAISER II EXAM

*ASSISTED TAX COMMISSIONER WITH TITLE RESEARCH FOR TAX LEVY

*PRELIMINARY REVIEW OF DATA FOR NEW ONLINE PROGRAM
GO MAPS

*PREFORMED QUALITY ASSURANCE CHECK ON GO MAPS

*ORGANIZE 1ST DRAFT OF DEPARTMENT CONTINUITY PLAN

*ANNUAL EMPLOYEE EVALUATION

*EMPLOYEE TRAINING ON COMPUTER ASSISTED TIME CLOCKS
FROM KRONOS